

Somerset County Council Forward Plan of proposed Key Decisions

The County Council is required to set out details of planned key decisions at least 28 calendar days before they are due to be taken. This forward plan sets out key decisions to be taken at Cabinet meetings as well as individual key decisions to be taken by either the Leader, a Cabinet Member or an Officer. The very latest details can always be found on our website at:

<http://democracy.somerset.gov.uk/mgListPlans.aspx?RPId=134&RD=0&FD=1&bcr=1>

Regulation 8 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 defines a key decision as an executive decision which is likely:

- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant having regard to the relevant local authority's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority.

The Council has decided that the relevant threshold at or above which the decision is significant will be £500,000 for capital / revenue expenditure or savings. Money delegated to schools as part of the Scheme of Financial Management of Schools exercise is exempt from these thresholds once it is delegated to the school.

Cabinet meetings are held in public at County Hall unless Cabinet resolve for all or part of the meeting to be held in private in order to consider exempt information/confidential business. The Forward Plan will show where this is intended. Agendas and reports for Cabinet meetings are also published on the Council's website at least five clear working days before the meeting date.

Individual key decisions that are shown in the plan as being proposed to be taken "not before" a date will be taken within a month of that date, with the requirement that a report setting out the proposed decision will be published on the Council's website at least five working days before the date of decision. Any representations received will be considered by the decision maker at the decision meeting.

In addition to key decisions, the forward plan shown below lists other business that is scheduled to be considered at a Cabinet meeting during the period of the Plan, which will also include reports for information. The monthly printed plan is updated on an ad hoc basis during each month. *Where possible the County Council will attempt to keep to the dates shown in the Plan. It is quite likely, however, that some items will need to be rescheduled and new items added as new circumstances come to light.* Please ensure therefore that you refer to the most up to date plan.

Monthly version of plan published on 1 April 2020

For general enquiries about the Forward Plan:

- You can view it on the County Council web site at <http://democracy.somerset.gov.uk/mgListPlans.aspx?RPId=134&RD=0&FD=1&bcr=1>
- You can arrange to inspect it at County Hall (in Taunton).
- Alternatively, copies can be obtained from Scott Wooldridge or Michael Bryant in the Democratic Services Team by telephoning (01823) 357628 or 359500.

To view the Forward Plan on the website you will need a copy of Adobe Acrobat Reader available free from www.adobe.com
Please note that it could take up to 2 minutes to download this PDF document depending on your Internet connection speed.

To make representations about proposed decisions:

Please contact the officer identified against the relevant decision in the Forward Plan to find out more information or about how your representations can be made and considered by the decision maker.

The Agenda and Papers for Cabinet meetings can be found on the County Council's website at:
<http://democracy.somerset.gov.uk/ieListMeetings.aspx?CId=134&Year=0>

Weekly version of plan published on 1 April 2020

FP Refs	Decision Date/Maker	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring it to be considered in private?	Contact Officer for any representations to be made ahead of the proposed decision
<p>FP/20/02/03 First published: 10 February 2020</p>	<p>Before 18 May 2020 Cabinet Member for Education and Council Transformation</p>	<p>Issue: Uplift Contract Values - Somerton Primary School Decision: Approval to increase the contract value for delivery of the new primary school in Somerton, due to extensive archaeology, ground conditions and highways works.</p>	<p>Somerton Primary Cabinet Member Key Decision Project Value Uplift</p>		<p>Mike Keal, Programme Manager - Schools and Early Years Tel: 01823356812</p>
<p>FP/19/12/04 First published: 23 December 2019</p>	<p>Not before 18th May 2020 ECI Operations Director</p>	<p>Issue: Extension of Traffic Signals and Ancillary Equipment - Maintenance Contract Decision: A decision to extent the existing Traffic Signals and Ancillary Equipment – Maintenance Contract</p>			<p>Bev Norman, Service Manager - Traffic Management, Traffic & Transport Development Tel: 01823358089</p>
<p>FP/20/02/06 First published: 18 February 2020</p>	<p>Not before 18th May 2020 Cabinet Member for Adult Social Care, Cabinet Member for Public Health and Wellbeing, Cabinet Member for Children and Families</p>	<p>Issue: Securing Adult Focused support for Family Safeguarding and Family Drug and Alcohol Courts Decision: Decision to extend the existing contracts via direct award</p>			<p>helen Price, Assistant Director Commissioning & Perf CPE Commissioning & Performance</p>
<p>FP/19/09/08 First published: 10 September 2019</p>	<p>Not before 18th May 2020 Cabinet Member for Economic Development, Planning and Community Infrastructure</p>	<p>Issue: Heart of the South West Local Industrial Strategy and SCC innovation centres Decision: Agreement to endorse the Heart of the South West (HotSW) Local Industrial Strategy (LIS) which</p>			<p>Paul Hickson, Strategic Manager - Economy and Planning Tel: 07977 400838</p>

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<p>FP/19/11/06 First published: 25 November 2019</p>	<p>Not before 18th May 2020 Director for Economic and Community Infrastructure Commissioning</p>	<p>Issue: Contract for the provision of Fuel Cards and Associated Services to SCC Decision: Award of contract to successful supplier following a further competition under the Crown Commercial Services Framework</p>	<p>Fuel Card - Key Decision - FINAL Appendix 1 - NKD to commence the Fuel Card procurement</p>		<p>John Perrett, Service Manager, Transporting Somerset ECI Tel: 01823 356968</p>
<p>FP/20/01/01 First published: 8 January 2020</p>	<p>Not before 18th May 2020 Cabinet Member for Children and Families</p>	<p>Issue: Early Years Single Funding Formula Decision: to consider this report</p>			<p>Alison Jeffery</p>
<p>FP/19/12/04 First published: 20 December 2019</p>	<p>Not before 18th May 2020 Cabinet Member for Education and Council Transformation, Cabinet Member for Children and Families</p>	<p>Issue: Approval of the final formula allocations at individual school level for 2020/21 Decision: Devolve approval of the final formula allocations at individual school level</p>			<p>Sian Kenny</p>
<p>FP/20/02/04 First published: 11 February 2020</p>	<p>18 May 2020 Cabinet Member for Adult Social Care</p>	<p>Issue: ASC Fees and Charges Decision: To set the ASC Fees and Charges for 2020-21</p>	<p>Adult Social Care Fees and Charges 2020-21 Appendix A Appendix B Fees and Charges 20-21 Appendix A Benefits updated</p>		<p>Tim Baverstock, Strategic Commissioning Manager - Strategic Commissioning</p>

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<p>FP/20/03/01 First published: 2 March 2020</p>	<p>Not before 18th May 2020 Cabinet Member for Economic Development, Planning and Community Infrastructure</p>	<p>Issue: HotSW LEP Growing Place Fund - Single Accountable Body Decision: Becomes the accountable body of the Growing Place Fund, to align with Government requirements, Transfers funding from the existing accountable body, Devon County Council, to Somerset County Council. Transfers ownership of existing funding agreements from Devon County Council to Somerset County Council.</p>	<p>GPF Key Decision Report - FINAL</p>		<p>Melanie Roberts, Service Manager - Economic Policy Tel: 01823359209</p>
<p>FP19/09/05 First published: 3 September 2019</p>	<p>Not before 18th May 2020 Cabinet Member for Economic Development, Planning and Community Infrastructure</p>	<p>Issue: SCC Endorsement of the Heart of the South West Local Industrial Strategy Decision: SCC endorsement of the Heart of the South West (HotSW) Local Industrial Strategy (LIS). The HotSW LIS has been developed by the Local Enterprise Partnership in coordination with local partners and stakeholders, including SCC, and in partnership with Government.</p>			<p>James Gilgrist</p>

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<p>FP/19/03/03 First published: 26 March 2019</p>	<p>Not before 18th May 2020 Interim Finance Director, Director for Economic and Community Infrastructure Commissioning</p>	<p>Issue: Somerset Energy Innovation Centre (Phase 3) - acceptance of Growth Deal 3 Funding Decision: Approves acceptance of Heart of the South West Growth Deal 3 funding £2,542,755 for the development of phase 3 of the Somerset Energy Innovation Centre and approve the decision to proceed with the construction of SEIC 3</p>			<p>Samantha Seddon, Service Manager-Economy</p>
<p>FP/20/01/04 First published: 23 January 2020</p>	<p>Not before 18th May 2020 Cabinet Member for Adult Social Care</p>	<p>Issue: Contract Amendment - Somerset Advocacy Service Decision: To extend the current contract for advocacy services for adults for up to two years from its current end date of 30th April 2020. New Government regulations / codes of practice associated with the Mental Capacity (Amendment) Act 2019 are expected in 2020 / 2021 and will determine the nature of the future service.</p>			<p>Dave Williams, Senior Commissioning Officer Tel: 01823 359103;</p>
<p>FP19/11/04 First published: 18 November 2019</p>	<p>Not before 18th May 2020 Director for Economic and Community Infrastructure Commissioning</p>	<p>Issue: Award of contract for management operator services for Somerset Energy Innovation Centre Buildings 2 and 3 Decision: Approval to award a contract for the provision of management operator services for Somerset Energy Innovation Centre Buildings 2 and 3</p>			<p>Samantha Seddon, Service Manager-Economy</p>

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<p>FP19/07/07 First published: 23 July 2019</p>	<p>Not before 18th May 2020 Cabinet Member for Resources</p>	<p>Issue: Sale of The Court and Popham House property, Wellington Decision: Authority to proceed to sale of the surplus SCC Property, previously known as the Popham Court Care Home, comprising of The Court and Popham House in Wellington.</p>			<p>Charlie Field, Estates Manager, Corporate Property Tel: 01823355325</p>
<p>FP19/07/14 First published: 31 July 2019</p>	<p>Not before 18th May 2020 Cabinet Member for Resources</p>	<p>Issue: Sale of Morgan House site, Bridgwater, including former library office. Decision: Authority to proceed to sale of the surplus SCC Property, namely the Morgan House Site, Bridgwater, including Bridgwater library offices</p>			<p>Charlie Field, Estates Manager, Corporate Property Tel: 01823355325</p>
<p>FP/20/02/07 First published: 24 February 2020</p>	<p>Not before 18th May 2020 Cabinet Member for Children and Families, Cabinet Member for Education and Council Transformation</p>	<p>Issue: School Building Condition Programme 2020/21 Decision: That approval is given for the necessary delegation to appropriate officers to deliver the capital projects for School's Condition within the allocation of capital funds for 2020/21 as approved by Full Council on the 19th February 2020.</p>	<p>Key Decision - school condition programme 20_21 - FINAL</p>		<p>Darren Puckett, Client Lead Officer - Corporate Property Tel: 01823 355712</p>

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<p>FP/19/12/03 First published: 19 December 2019</p>	<p>Not before 18th May 2020 Director of Commissioning and Lead Commissioner for Economic Community Infrastructure</p>	<p>Issue: Acceptance of European Social Funding, under Priority Axis 2 - Skills for Growth (2.1) Decision: To accept the grant (if awarded)</p>			<p>Melanie Roberts, Service Manager - Economic Policy Tel: 01823359209</p>
<p>FP/19/04/13 First published: 29 April 2019</p>	<p>Not before 18th May 2020 Cabinet Member for Economic Development, Planning and Community Infrastructure</p>	<p>Issue: Decision to appoint a contractor from a framework for the delivery of the Bruton Enterprise Centre Decision: To agree to appoint a supplier for the delivery of the Bruton Enterprise Centre</p>			<p>Katriona Lovelock, Economic Development Officer Tel: 01823 359873</p>
<p>FP/19/06/02 First published: 14 June 2019</p>	<p>Not before 18th May 2020 Director of Children's Services, ECI Commissioning Director</p>	<p>Issue: Approval to accept European Social Funding, under Priority Axis 1 - Inclusive Labour Markets (1.2) Decision: to confirm appointment of European Social Funding</p>			<p>Melanie Roberts, Service Manager - Economic Policy Tel: 01823359209</p>

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<p>FP19/11/02 First published: 11 November 2019</p>	<p>Not before 18th May 2020 Director for Economic and Community Infrastructure Commissioning</p>	<p>Issue: To approve the extension of the existing HPC Supply Chain & Nuclear South West Inward Investment Expertise Cross LEP Contract for which SCC is the accountable body Decision: Decision report seeks:</p> <ol style="list-style-type: none"> 1. Approval to notify the Supplier of the intention to extend the Contract, and; 2. Subject to formal confirmation of the funding package approval to extend the Contract 			<p>Samantha Seddon, Service Manager-Economy</p>
<p>FP19/11/04 First published: 14 November 2019</p>	<p>Not before 18th May 2020 Cabinet Member for Highways and Transport</p>	<p>Issue: Decision to commence consultation on Local Cycling and Walking Infrastructure Plans Decision: To agree the consultation plan and commence the consultation activities</p>			
<p>FP/19/09/11 First published: 17 September 2019</p>	<p>Not before 18th May 2020 Cabinet (Virtual meetings being held from May 2020 due to Coronavirus)</p>	<p>Issue: SCC Endorsement of the Heart of the South West Local Industrial Strategy Decision: Agreement to endorse the Heart of the South West (HotSW) Local Industrial Strategy (LIS) which</p>			<p>Paul Hickson, Strategic Manager - Economy and Planning Tel: 07977 400838</p>

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<p>FP/20/04/01 First published:</p>	<p>Not before 22nd May 2020 Cabinet Member for Resources</p>	<p>Issue: Accommodation for partners at County Hall Decision: This Key Decision formally approves the basis on which the Council have agreed terms of occupation for a local partner to take accommodation at County Hall, including the business case and impacts of the decision</p>			<p>Oliver Woodhams, Strategic Manager, Community and Traded Services Tel: 07977400667</p>
<p>FP/20/04/02 First published:</p>	<p>17 Jun 2020 Cabinet (Virtual meetings being held from May 2020 due to Coronavirus)</p>	<p>Issue: Connecting Devon and Somerset (CDS) Superfast Extension Programme (SEP) Phase 3 Procurement: Delegation of future decision making Decision: Delegate to the Director Economic and Community Infrastructure Commissioning, in consultation with the Cabinet Member for Economic Development, Planning and Community Infrastructure, and the s 151 officer authority to:</p>			<p>Katriona Lovelock, Economic Development Officer Tel: 01823 359873</p>
<p>FP19/11/03 First published: 14 November 2019</p>	<p>Not before 22nd Jun 2020 Director for Economic and Community Infrastructure Commissioning</p>	<p>Issue: Award of contract for management operator services for iAero Centre, Yeovil Decision: Approval to award a contract for the provision of management operator services for iAero Centre, Yeovil</p>			<p>Samantha Seddon, Service Manager-Economy</p>

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<p>FP/19/12/02 First published: 19 December 2019</p>	<p>Not before 1st Dec 2020 Cabinet (Virtual meetings being held from May 2020 due to Coronavirus)</p>	<p>Issue: Decision to conclude the establishment of a Dynamic Purchasing System (DPS) for Passenger Transport contracts Decision: Agreement to conclude the establishment of the Passenger Transport DPS framework. All contracts for Home to School Transport, Public Transport and Health & Social Care transport are let through this framework.</p>			<p>Natasha Bates</p>